

SUPPLEMENTARY INFORMATION FORM (SIF)



Dear Parent(s)/Guardian(s),

Thank you for applying to Beit Shvidler Primary School (BSPS).

BSPS is a Voluntary Aided Orthodox Jewish Faith School. In accordance with our School Admissions Policy, priority is given to children from families who are committed to Orthodox Jewish faith and practice. The **Supplementary Information Form (SIF)** is required for applicants wishing to be considered under the **Priority Criteria**, in the event of oversubscription. This is in line with the School Admissions Code 2021.

Please note: You must also complete and submit the Common Application Form (CAF) to your home local authority. Do not send the CAF to the school, as this will delay your application.

BSPS is guided by Torah values, Halacha, and a strong commitment to Orthodox Jewish Practice. The Priority Criteria below have been established by the Electoral Rabbonim of the Jewish Secondary Schools Movement (JSSM). In order for a child to be considered a Priority Child, both the child and their Parent(s)/Guardian(s) must meet all of the criteria listed.

Priority Criteria

To qualify as Priority Children, all Parent(s)/Guardian(s) must satisfy all of the following criteria for at least the 24 months prior to application:

- **Rabbinic Guidance and Orthodox Jewish Practice:** Maintain an ongoing relationship with a Communal Orthodox Rabbi or Rabbis, to whom they are personally known and from whom they have sought halachic guidance. Through this relationship, families must also demonstrate a consistent commitment to Torah observance in daily life, in full accordance with Orthodox Jewish practice.
- **Shabbos & Yom Tov Observance:** Strictly observe the laws of Shabbos and Yom Tov as members of the Orthodox Jewish community, in accordance with the *Shulchan Aruch* (e.g. cooking, turning on lights, use of electrical items, handling *muktzeh*, *celebrating the seudos*). Recommended sources for appropriate practice include *A Guide to the Practical Observance of Shabbos* (Rabbi Yehoshua Neuwirth, Feldheim) and *The Guideline Series* (Rabbis Barclay & Jaeger, Menucha).
- **Kashrus Observance:** Strictly adhere to the laws of kashrus, both inside and outside the home. For further guidance and definition of what constitutes Kashrus Observance, see the United Synagogue's official resource: www.theus.org.uk/category/learn-about-kosher.
- **Tznius (Modesty of Dress and Conduct):** Live in accordance with Torah values, including behaving and dressing *be'tznius*. Parent(s)/Guardian(s) are expected to uphold these standards both within the school environment and in public.
 - For men: clothing should reflect modesty in line with Orthodox practice. A kippa (or other head covering) should be worn in public, except where work requirements or sensitive circumstances make this impractical.
 - For women: clothing should reflect modesty in line with Orthodox practice. This includes wearing, in public, tops with appropriate sleeves that extend to the elbow with necklines no lower than two inches below the collarbone, and skirts or dresses that reach the knee. Leggings, cycling shorts, gym shorts, and similarly tight or revealing garments (which trace the shape of the body) are not acceptable.
- **Synagogue Attendance (Tefilla):** attendance and active participation in *Tefilla* is a cornerstone of Orthodox Jewish life.
 - For men: this means davening daily in line with halacha and attending services in an Orthodox synagogue (defined as one under the Union of Orthodox Hebrew Congregations (UOHC), the Federation of Synagogues, the United Synagogue, the S&P Sephardi, or others recognised by the Rabbis of the JSSM). On average, this requires attendance at least three times per week, including one on Shabbos. (Shacharis, Mincha and Ma'ariv each qualify as an attendance irrespective of whether the services follow one another e.g. Mincha and Ma'ariv).
 - For women: this means, where possible, making a personal commitment to regular prayer in accordance with halacha.
- **EAYC Regular Attendance:** attendance and active participation in *Tefilla* is a cornerstone of Orthodox Jewish life, for families seeking priority under the EAYC criterion.
 - For men: this means davening daily in line with halacha and attending services regularly at EAYC. On average, this requires attendance at least six times per week, including one on Shabbos (excluding Shabbos Day Mincha). (Shacharis, Mincha and Ma'ariv each qualify as an attendance irrespective of whether the services follow one another e.g. Mincha and Ma'ariv).
 - For women: this means, attending with their child(ren) a children's service at EAYC on average once per week, where possible, and making a personal commitment to regular prayer in accordance with halacha.
- **Jewish Learning:** Engaging in regular Jewish learning is an essential part of Jewish practice and development. This should be incorporated into a weekly schedule in a consistent manner (e.g. shiur, chavruta, podcast, online learning), amounting to at least

one hour per week.

- **Community Involvement:** Actively participate in Jewish communal life (such as volunteering, attending or participating in communal programmes, committees, events, in person shiurim, etc.). Note: support provided directly to BSPS or its associated organisations cannot be counted for this criterion.

Oversubscription Priority Ranking

Where the number of Priority Children exceeds the number of available places, offers will be made in the following order:

1. Priority Children who are Looked After or who have previously been Looked After.
2. Priority Children with a sibling attending BSPS (Reception–Year 6) at the time of application closure.
3. Priority Children whose Parent(s)/Guardian(s) Regularly Attend and are Communally Involved at Edgware Adath Yisroel Congregation (EAYC).
4. Priority Children who are currently attending Beit Shvidler Nursery.
5. Priority Children whose Parent(s)/Guardian(s) are members of staff employed at the school for one year or more at the time of application.
6. Priority Children whose Parent(s)/Guardian(s) attend other Orthodox synagogues.

Please refer to the School Admissions Policy, available at www.beitshvidler.org.uk, which provides further important detail regarding the Priority Ranking system, including clarification on the circumstances in which an applicant does or does not qualify.

Submission Instructions

Parts A (Basic Information) and **Part B (Priority Information)** of the SIF should be completed by the person(s) with legal responsibility for the child. If only one person has legal responsibility for the child, only that parent/guardian needs to sign.

Once completed, the SIF must be passed to the parent(s)/guardian(s) Communal Orthodox Rabbi or Rabbis, as recognised by the Electoral Rabbonim of the JSSM, for completion of Part C (Rabbi's Reference Form). More than one Communal Orthodox Rabbi may sign if appropriate.

For the purposes of this SIF (other than in relation to EAYC Priority), a qualifying signing Rabbi must be an employee serving as a Communal Orthodox Rabbi of a synagogue that is a member of, or affiliated to, the Union of Orthodox Hebrew Congregations (UOHC), the Federation of Synagogues, the United Synagogue, or the S&P Sephardi Community, including communities affiliated for burial.

Where Parent(s)/Guardian(s) seeks a reference from a Communal Orthodox Rabbi who is not connected to one of the above organisations, the Principal (Rabbi Lieberman) will be consulted by the Admissions Committee to verify that Rabbi's Orthodox status and communal role.

For the purposes of this SIF **in relation to EAYC Priority**, a qualifying signing Rabbi must be an employee serving as a Communal Orthodox Rabbi of the EAYC.

Important: You should consider the necessity to contact the Communal Orthodox Rabbi, 24 months prior to the date on which you will be seeking that they sign the SIF. This allows sufficient time for them to be fully aware of the process and any actions required in advance of signing. Please note that the school does not intervene in Rabbi-signed SIFs, unless information subsequently comes to light indicating that a SIF has been signed in error or obtained fraudulently.

If the Parent(s)/Guardian(s) circumstances (e.g. single parent, health condition, or disability) affect the ability to meet the criteria, this should be discussed with the signing Rabbi in advance. Where the signing Rabbi is satisfied that the Parent(s)/Guardian(s) is nevertheless committed to Orthodox Jewish practice, this may be confirmed in Part C.

The SIF must be submitted directly to the school by the published deadline. It is the parent(s)/guardian(s)' responsibility to ensure that the SIF and signing Rabbi's reference is completed and submitted correctly, as applications cannot be considered for priority without it.

Return the completed form to: admissions@beitshvidler.org.uk



Part A: Basic Information

| CHILD | |
|----------------------|--|
| Forename: | |
| Surname: | |
| Date of Birth: | |
| Year Group Applying: | (e.g. Nursery, Reception, Year 1 etc.) |

| PARENT/GUARDIAN ONE | |
|--------------------------------|--|
| Forename(s): | |
| Title: | |
| Surname: | |
| Email: | |
| Phone number: | |
| Home address (incl. Postcode): | |

| PARENT/GUARDIAN TWO | |
|--------------------------------|--|
| Forename(s): | |
| Title: | |
| Surname: | |
| Email: | |
| Phone number: | |
| Home address (incl. Postcode): | |

| OVERSUBSCRIPTION PRIORITY RANKING | | | |
|---|--|----------------|--|
| Is the child a "Looked After" child? If yes, please provide appropriate supporting documents. | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Does the child have a Sibling currently at BSPS? | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| If yes, please provide details: | | | |
| Name: | | Date of Birth: | |
| Does the child's parent(s)/guardian(s) "Regularly Attend and is Communally Involved" at EAYC? | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Does the child attend/currently attend Beit Shvidler Nursery? | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Is a parent/guardian of this child a BSPS member of Staff? | | | <input type="checkbox"/> Yes <input type="checkbox"/> No |

Part B: Priority Information

| PRIORITY CRITERIA (as defined in the Priority Criteria on pages 1–2) | |
|--|--|
| Do all parent(s)/guardian(s) receive Ongoing Orthodox Rabbinic Guidance? | <input type="checkbox"/> Yes <input type="checkbox"/> No |

| | |
|--|---|
| Do all parent(s)/guardian(s) observe Shabbos and Yom Tov? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Do all parent(s)/guardian(s) adhere to the Laws of Kashrus? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Do all parent(s)/guardian(s) adhere to the Laws of Tznius? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Do all parent(s)/guardian(s) regularly attend an Orthodox Synagogue? | <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No |
| <i>Please state the name of the Orthodox Synagogue which you regularly attend, including the name of the Rabbi where applicable:</i> | |
| | |
| Do all parent(s)/guardian(s) engage in Regular Jewish Learning? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <i>Please provide details of regular Jewish Learning:</i> | |
| | |
| Do all parent(s)/guardian(s) participate in local Jewish Communal Activities? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <i>Please provide details of participation in local Jewish Communal Activities:</i> | |
| | |
| <p>By completing and submitting this Supplementary Information Form (SIF), you confirm and agree to the following:</p> <ul style="list-style-type: none"> • Admissions Discretion: The School retains absolute discretion to determine admissions in accordance with its published Admissions Policy. • Submission Deadline: Only information submitted by the published application deadline will be considered. • Accuracy and Verification: The School reserves the right to verify the accuracy of the information provided. If it is discovered that a place has been offered based on inaccurate or misleading information, the School may withdraw the offer. In cases of deliberate falsification or misrepresentation, the School also reserves the right to seek recovery of any additional costs or expenses incurred as a result. • Invalid Criteria: If any one or more of the School's admissions criteria are held to be unlawful or invalid (<i>Invalid Criteria</i>), this will not affect the validity of the remaining criteria. The School may, at its discretion, apply an alternative lawful criterion that in its view most closely reflects the purpose of the Invalid Criteria. • Data Protection: Personal data relating to you and your child may be processed by the School in accordance with its Data Privacy Notice, available on the School's website. | |
| <p>Places will be allocated based on the accuracy of the information provided. The School reserves the right to verify all information submitted, and to withdraw an offer if it is found to be inaccurate or misleading.</p> | |

I confirm that, to the best of my knowledge, all information provided is true and accurate.

(Parent/Guardian One)

(Parent/Guardian Two)

Full Name: _____

Full Name: _____

Signature: _____

Signature: _____

Date: _____

Date: _____

Part C: Rabbi's Reference Form

To be completed by a Communal Orthodox Rabbi(s).

Dear Rabbi(s),

Due to the current code of practice with regards to the admissions process for Faith Schools, we are requesting your help in assessing the suitability of the above-mentioned applicant and Parent/Guardian for a place at our school.

TO BE COMPLETED BY THE COMMUNITY RABBI WHO KNOWS THE PARENT(S)/GUARDIAN(S)

| | |
|---|--|
| Child's Full Name: | |
| 1. How long have you known the parent(s)/guardian(s)? | |
| 2. In what capacity do you know the parent(s)/guardian(s)? | |
| 3. Are the parent(s)/guardian(s) known to you in relation to any of the below? (Tick as appropriate.) | <input type="checkbox"/> Halachic Questions <input type="checkbox"/> Shabbos & Yom Tov Observance <input type="checkbox"/> Kashrus Observance <input type="checkbox"/> Tznius Observance <input type="checkbox"/> Synagogue Attendance <input type="checkbox"/> Jewish Learning <input type="checkbox"/> Community Involvement |
| If there is other information that BSPS should be aware of, relevant to the questions asked, please provide the details here: <i>(a supplementary page can be added)</i> | |
| I have read and understood the Priority Criteria (as defined in the Priority Criteria on pages 1–2) and confirm to the best of my knowledge, the information provided within the following sections is accurate and not misleading (please tick as appropriate): <input type="checkbox"/> Part B: Priority Information <input type="checkbox"/> Part C: Rabbi's Reference Form | |
| Name of Rabbi: | |
| Signature: | |
| Date: | |
| Synagogue/Communal Institution: | |
| Phone number: | |
| Email: | |